

LIS 525 (E, S) Practicum in School Media Center Checklist

- I have signed, completed, and turned into the LMP Coordinator the Permission to Register form
- I have met all pedagogical requirements
- I have completed all prerequisite LMP courses LIS 524, 532, 568, 585
- I have no grades of incomplete
- My Plan of Study is on file
- My GPA is at least 3.0
- I am aware that I must take and pass the NYS LAST, ATS-W, and CST exams as well as the Child Abuse Identification Workshop and School Violence Prevention and Intervention Workshop seminars to receive Initial Certification in NYS
- I have been completed the fingerprinting process
- I understand that I must do two 20-day practicums, one at the elementary level and one at the secondary level
- I understand that I must complete a professional portfolio (LIS 525P) to graduate
- I understand that a practicum cannot start until the approval form that the LIS office sends to your approved school is returned to the LIS office
- I have read the *Guide* to LIS 525E, 525S, and 525P (Practicums and Portfolio)
- I have signed and turned in to the LMP Coordinator the Agreement of Understanding: Standards for Professional Behavior and Dress Code Expectations
- I am aware that I must apply and pay for certification through the NYS Teach System

Student Signature

Date