SCHOOL COUNSELING PROGRAM
Ed.M. in School Counseling

University at Buffalo, SUNY
Graduate School of Education
Department of Counseling, School and Educational Psychology
409 BALDY HALL
716-645-2484

Website: (http://gse.buffalo.edu/programs/sc)

Program Director

Janice DeLucia, Ph.D.
Associate Professor of Counseling, School, & Educational Psychology
403 Baldy Hall, UB, Buffalo, NY 14260
Phone: 645-1107, Fax: 645-6616
E-mail: jdelucia@buffalo.edu

Informational Sessions for Prospective Students:

Informational sessions for Prospective Students in School Counseling will be held once a month, May and June. During this session, the admission process, program requirements, and school placements are described. It is strongly recommended that prospective applicants read this brochure before attending the informational sessions. TBD; announced soon.
Purpose of the Program

The Ed. M. in School Counseling is designed to prepare school counselors to meet New York State Standards for School Counselors for both the provisional and permanent certification. The program in School Counseling educates counselors to assist youth in K-12 schools to cope with developmental and remedial tasks involving educational, vocational and personal-social needs. Graduates of the School Counseling Program are expected to be able to apply a diverse repertoire of helping strategies and techniques, conceptualize and implement a comprehensive school counseling program, and engage in evaluation of their efforts. For more information about the field of school counseling and the role of the school counselor, contact the American School Counseling Association on the web at http://www.schoolcounselor.org.

Advisement

Primary responsibility for advisement in the School Counseling Program is assumed by Dr. Janice DeLucia. Dr. Tony Tosado also teaches courses. The Placement Coordinator for School Counseling, Mr. Robert Farwell, works with placements in the Schools and oversees the creation of portfolios.

Admission

The Program in School Counseling typically accepts 15-30 students for matriculation into the master’s program and 20-30 students in the CAS certificate program in the FALL ONLY of each year. The Program typically receives applications from many more qualified individuals than it is able to accept. Admissions decisions are made by a committee composed of Faculty and the School Counseling Advisory Board members. They take into consideration: undergraduate GPA, Graduate Record Examination (GRE) scores, a personal interview (if the candidate is granted one), recommendations from faculty and work supervisors, and the applicant’s statement of purpose.

All applications must be completed by February 1st to be considered for admission in the Fall, 2017.

Each year, typical Verbal and Quantitative GRE scores of accepted students are above the 50 percentile rank and undergraduate GPA is above 3.0. Efforts are made to achieve diversity in the class and consider individual and unique strengths of each student.
Application Procedures

Students are admitted into the program once a year in the Fall. The application deadline for Fall admission is February 1st.

The application for the program can be found online at:
http://www.gse.buffalo.edu/admissions/apply#csep All sections of the application must be completed before submission electronically.

In addition to the online application, applicants must submit the following also by the application deadline:

1. A $50 non-refundable application fee, either by check, or electronically along with the online application. The check must be in US currency and made out to the University at Buffalo.
2. Graduate Record Exam scores, including verbal, quantitative and writing sections.
3. At least three letters of reference, including one that addresses academics and one that is work related.
4. Official copies of transcripts from all post secondary institutions attended.

Please note that applications will be reviewed only when all of the above have been submitted. Interviews are scheduled on a Saturday in late February or early March.

Please forward application materials to the address below. For questions regarding the application process applicants must contact:

Office of Graduate Admissions and Student Services
Graduate School of Education
JoAnn Laska
366 Baldy Hall
Buffalo, NY 14260
716-645-1309
Fax: 716-645-7937
jlaska@buffalo.edu

Non-Matriculated Status

Students may, with the approval of the Program Director, take coursework as non-matriculated students. A limit of 12 credits (6 credits in any one semester) of nonmatriculated coursework may be applied towards the master’s degree if accepted. Paperwork and a list of courses available to non-matriculated students are available in Baldy 409 or on-line at:
http://www.gse.buffalo.edu/csep/
For questions, contact JoAnn at jlaska@buffalo.edu.
Job Placement

Within two years of finishing coursework, virtually all students are employed as school counselors (a few remain in teaching jobs, take on extended child-rearing responsibilities, or go on for an additional graduate degree).

Relations with Other Programs

School Counseling students take courses from faculty and with students in Counseling Psychology, Counselor Education, Rehabilitation Counseling, Mental Health Counseling, and School Psychology. Elective courses are also frequently taken in Higher Education, Educational Psychology, Social Work, Learning and Instruction, Educational Administration, Special Education, and Sociology of Education.

Financial Aid

Typically, the CSEP Department does not employ Master’s students as graduate assistants. However, many other programs and departments on campus view our students as valuable resources. Student service offices on campus such as Financial Aid, Career Development and Placement, Academic Advising, Records and Registration, and Athletics offer assistantships. Furthermore, specific undergraduate programs may hire students with a degree in that area to teach, tutor, and/or advise undergraduate students.

Each office and program hires their own assistants so students must apply to each office individually. Other sources of support and students loans are administered through the UB Office of Financial Aid: 829-3724.

Schomberg Fellowships are available to minority students. Students must possess a GPA of 3.0 to be nominated by the School Counseling Program Director upon admission into the program. Fellowships are competitive; not all students who are nominated receive a fellowship.

School Counseling Advisory Board

The School Counseling Program is fortunate to have an active Advisory Board composed of counselors and administrators in Western New York. This group provides advice and counsel to the Program Director, and serves as an Admissions Committee (interviewing candidates and acting as a decision-making body).

The Program and Certification

Current New York certification requirements mandate 60 hours for permanent certification as a School Counselor. The program awards the Ed.M. degree upon completion of 36 hours as detailed below. Upon completion of the Ed.M., the student is eligible to apply for provisional certification. After completion of the CAS and two years of appropriate experience, the student is eligible to receive the permanent certificate. New York Certification is done online at: http://www.highered.nysed.gov/tcert/teach/
When admitted to the program, students should be familiar with the:

1. Graduate School of Education Catalog and Policies and Procedures Manual at: www.gse.buffalo.edu/current/policies

**These courses include practice role-plays and activities that promote self-disclosure and self-awareness. Students will not be graded on their self-disclosure, self-awareness, and personal growth. As a counselor in training, it is strongly recommended that each student engage in additional activities that promote self-awareness.

Portfolio Development

All students are required to successfully develop a portfolio prior to the awarding of the Ed.M. degree. Students should register for 3 credits of Portfolio Development over 2 semesters (CEP 700).

Selective Retention

The Program in School Counseling reserves the right to terminate any student on the basis of intellective and/or non-intellective performance if such performance is deemed deficient by the faculty on careful and prolonged deliberation of available evidence. ACA and ASCA Ethical Standards will be used as the standard of acceptable ethical and professional behavior.

Part-Time Students

Part-time students in the masters program must register for a minimum of 6 credit hours each semester. CAS students must register for 3 credit hours each semester.
School Counseling Suggested Programs—Ed.M Full Time

Semester I (Fall)

CEP 653 Foundations of Counseling Theory
CEP 645 Introduction to School Counseling
CEP 680 Career Development
CEP 618 Principles of Counseling Practice
CEP 596-SC Field Work (3 credits)
CEP 700 Portfolio Development (2 credits)

Semester II (Spring)

CEP 644 Counseling with Children and Adolescents
CEP 658 Introduction to Groups (4 credits)
CEP 503 Tests and Measurements
CEP 597-SC Counseling Practicum (5 credits)
CEP 700 Portfolio Development (1 credit)

Semester III (Summer)

CEP 634 Multicultural Counseling

Suggested Ed.M. Part Time:

Semester I (Fall)

CEP 645 Intro to School Counseling
CEP 653 Foundations of Counseling Theory

Semester II (Spring)

CEP 658 Introduction to Groups (4 credits)
CEP 644 Counseling with Children and Adolescents

Permanent Certification

Certificate of Advanced Study (CAS)

Following two years of employment as a school counselor and the completion of the following course sequence, the student is eligible for permanent certification in the State of New York as a school counselor.

Course Requirements

CEP 600-SC Internship 3 credits
CEP 664 Process of Consultation 3
CEP 648 Guidance Services: Org. & Administration 3
CEP 532 Introduction to Statistical Research 3
CEP 505 Group Work in the Schools 3

Electives
(Advisor approval required) 9
Total Credits 24
School Counseling Ed.M. Worksheet

<table>
<thead>
<tr>
<th>Required</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CEP 503</td>
<td>Tests and Measurement</td>
<td>3</td>
</tr>
<tr>
<td>CEP 653</td>
<td>Foundations of Counseling Theory</td>
<td>3</td>
</tr>
<tr>
<td>CEP 680</td>
<td>Career Development</td>
<td>3</td>
</tr>
<tr>
<td>CEP 644</td>
<td>Counseling with Children and Adolescents</td>
<td>3</td>
</tr>
<tr>
<td>CEP 645</td>
<td>Introduction to School Counseling</td>
<td>3</td>
</tr>
<tr>
<td>CEP 618</td>
<td>Principles of Counseling Practice</td>
<td>3</td>
</tr>
<tr>
<td>CEP 596-SC</td>
<td>Fieldwork</td>
<td>3</td>
</tr>
<tr>
<td>CEP 597-SC</td>
<td>Counseling Practicum</td>
<td>5</td>
</tr>
<tr>
<td>CEP 658</td>
<td>Introduction to Group Work</td>
<td>4</td>
</tr>
<tr>
<td>CEP 634</td>
<td>Multicultural Counseling</td>
<td>3</td>
</tr>
<tr>
<td>CEP 700</td>
<td>Ind. Guide Proj.: Portfolio Development</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Total Credit Hours:</td>
<td>36</td>
</tr>
</tbody>
</table>

School Counseling Certificate of Advanced Study (CAS) Worksheet

<table>
<thead>
<tr>
<th>Required</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CEP 600-SC</td>
<td>Internship</td>
<td>3</td>
</tr>
<tr>
<td>CEP 664</td>
<td>Process of Consultation</td>
<td>3</td>
</tr>
<tr>
<td>CEP 648</td>
<td>Guidance Services: Org. &amp; Administration</td>
<td>3</td>
</tr>
<tr>
<td>CEP 532</td>
<td>Understanding Statistical Research</td>
<td>3</td>
</tr>
<tr>
<td>CEP 505</td>
<td>Group Work in the Schools</td>
<td>3</td>
</tr>
<tr>
<td>Elective:</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Elective:</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Elective:</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Total Credit Hours:</td>
<td>24</td>
</tr>
</tbody>
</table>