



University at Buffalo
The State University of New York

Graduate School of Education
Office of the Dean

GSE Faculty Joint Appointment Guidelines **March 2016**

The duties of a faculty member at the University at Buffalo involve a combination of teaching, research, and service. The precise balance of these activities is reviewed on an annual basis by the department Chair and Dean and may shift according to needs, interest, and abilities. In GSE, a tenure-track faculty member is expected to be a publishing scholar and to make significant endeavors to obtain external support for work as well as to carry out teaching and service responsibilities carefully and effectively (see GSE faculty workload guidelines for details).

In GSE, there can be some faculty positions that serve more than one department or program area across GSE and thus help improve cross-department/program teaching and research capacity. The Dean determines the area of new faculty hire with joint appointment based on strategic goals and school/department needs. GSE faculty joint appointment is intended to promote collaboration among departments and advance the UB and GSE goals of interdisciplinary research and interprofessional education.

The following conditions apply to newly appointed faculty members with a joint appointment within GSE.

1. The faculty member is expected to teach courses for each department of primary and secondary appointment. The chairperson in each department, in consultation with the faculty member and in accordance with the GSE Faculty Workload Guidelines, will identify the duties and responsibilities of the assignment for the faculty member, but the total assignment is subject to the approval of the dean of the Graduate School of Education.
2. The department of the primary appointment will be responsible for the faculty member's dossier review for reappointment, tenure, promotion and performance evaluation, but shall seek advice from the department of the secondary appointment.
3. Voting privileges on school matters and College and University elections for the faculty member will reside only in the department of the primary appointment.
4. The department of the primary appointment will ordinarily provide research space and equipment for the faculty member. Supplies, materials, and equipment that are a part of the everyday operations of research will be available in both departments.