At the conclusion of the practicum/project, the supervising Information Professional submits
experience:
and evaluates the experience of the student, providing a written evaluation of the
result.
If it is recommended that the faculty member have an exit interview with the student to discuss
member.
If it is recommended that the student contact the faculty member during the practicum/project

Completing the Practicum and/or Special Project:

- Submit the completed, signed form to Kila Packard in the LJS Office (524 Baldy), who will

- Approve the practicum/project

- Member to secure all signatures

- Have the form when meeting with the supervising Information Professional and Faculty

WWW.GSE.BURLINGTON.EDU/LJS/PRAC/CAA

Register for LJS Practicum and/or Special Projects:

WWW.GSE.BURLINGTON.EDU/LJS/PRACTIC

Listing of Available Practica and Special Projects:

Special Projects are narrow, focused projects such as cataloging a collection or creating a Web
page.

Services:
Member: Provide an overview of operations or conduct a tour of a particular aspect of
library or information center. Under the supervision of a practicing professional and an LJS faculty
member.
A Practicum is held experience allowing MLS students to observe and practice in a real library.
either an S/U grade.

The faculty member consults the evaluation when determining the final grade and submits

new skills and performed the practical/project tasks.

discretion of the faculty member, but should indicate how successfully the student learned

copy of which is placed in the student's file. The formal of the evaluation is sent to the

a written evaluation of the student's performance by mail or E-mail to the faculty member.