

PROCEDURE FOR THESIS

COMMITTEE STRUCTURE

The student will choose a committee of three faculty members interested in the proposed research topic. Prospective members must agree to serve before the student registers for LIS 599. The committee will be constituted as follows:

1. Chairperson - any voting member of the LIS faculty
2. One additional voting member of the LIS faculty
3. One additional member who may be any SUNY-Buffalo faculty (this member may be from LIS or elsewhere)

The chairperson will be the student's major adviser for the thesis and will call all meetings.

DUTIES OF THE COMMITTEE

The committee will:

1. Approve a thesis prospectus
2. Guide the student through all phases of the research
3. Read the thesis and sign the cover page of the final approved copy
4. Announce and conduct an open oral defense

THESIS DISTRIBUTION

The student will be responsible for distributing the following copies of the thesis:

1. A signed, clean copy to the Chair
2. Additional copies to any committee members who request them

OTHER MATTERS

1. On all committee matters majority vote will prevail
2. The student will receive a grade of S/U for LIS 599 upon completion.
3. Any exceptions to these procedures must be approved by the Academic Standards Committee